



Lee County Board Meeting Minutes

Lee County, Illinois

Jun 23, 2022 at 6:00 PM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E. 2nd. St, Dixon, IL 61021

I. Call to Order:

Chairman Olson called the regular session of the Lee County Board to order June 23, 2022 at 6:00 P.M. at the Old Lee County Courthouse, 3rd Floor Boardroom in Dixon.

II. Pledge of Allegiance:

Chairman Olson led the pledge of Allegiance

III. Roll Call:

Clerk Petersen called the roll. Member physically present were Chairman Olson, Members: Allen, Bivins, Book, Farster, Hudson, Humphrey, Kitson, Koppien, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Williams, and Wilson. Absent: Considine, McClain, Mimini, Skrogstad, White and Zeman. Present via zoom: Bally.

IV. Announcements:

Chairman Olson ask that we pause our regular agenda to acknowledge the public service of former Treasurer and Board Member John Fritts, in our own way in silence. Let's take a moment to honor and remember John.

A. Please mute or turn off cell phones

V. Approval of Board Minutes of: May 19, 2022 Regular County Board Meeting

Board minutes from May 19, 2022 were approved with one modification, In Section I- Solar Energy Moratorium it should of read "the resolution extends the solar energy moratorium only for those projects that are greater than 5 megawatts". Approved by a motion by Mr. Koppien, Second by Mr. Kitson. Motion carried unanimously by voice vote.

VI. Zoning and Planning

A. Monthly Report and Minutes

1. Minutes: Zoning Board of Appeals

B. Petitions Going To the Zoning Board of Appeals: None

C. Petitions Going To the Planning Commission: None

D. Petitions Coming From the Zoning Board of Appeals: None

E. Petitions Coming From the Planning Commission: None

VII. Administrator Monthly Update and Board Member Comments

County Administrator Ryerson stated that she will be meeting with the contractor responsible for the upgrades in the county board room and hopefully be able to give some updates on the status of the project. Spoke on behalf of the county broadband initiative and the details, it consists of Ogle, Putnam, Boone and Lee County. These counties received a planning grant to take and look and analyze our broadband needs. The county will be launching a broadband survey and we will all be receiving an email. It will be posted on our website and we are working with the farm bureau to get it out to their members and out on Facebook. Question was asked where the funding is coming from. To be determined and more to follow.

No Board Member Comments

VIII. Public/Visitor Comments:

None

A. Items on the agenda - visitors allowed 10 minutes

B. Items not on the agenda - visitors allowed 5 minutes

IX. Reports of Committee:

A. Administrative Services: Chris Norberg, Chair

Mr. Norberg stated he was not present at the last meeting but the minutes are in the on-board packet.

B. Blackhawk Hills Regional Council: John Nicholson, Liaison

Mr. Nicholson states they had a meeting on May 23rd via zoom.

C. Claims Committee: Marilyn Shippert, Chair

All going well. 50 to 75 claims per meeting.

D. Executive Committee: Bob Olson, Chair

Minutes in the packet

E. Finance: Jim Schielein, Chair

Minutes are in the packet. Quarterly financial reports are out, Revenue is up which is good news.

F. Health Department: Katie White, Liaison

No report. Ms. White is absent.

G. 911 Board: Keane Hudson, Liaison

911 is to transition to the next generation 911 platform in November. Director Dallas has been appointed to CESA, which is Community Emergency Service and Support Act, which is a statewide advisory committee, referenced new law to enhance the response to behavioral health services.

H. Properties / Planning / Zoning: Tom Wilson, Chair

Mr. Wilson states everything is in the minutes, he was present via zoom, Mr. Bally ran the meeting. Talked about issues with the elevator in the old's courts building which is eventually going to have to be replaced down the road. The boiler projects are going out for bid, and the new courts building air conditioner. Mr. Norberg gave a report on the renewable energy committee and the pipeline project. Wind Ordinance is in draft form and Solar Ordinance is also coming along, county board should be seeing new Ordinances soon so we can review them and then go forward with removing the moratoriums.

I. Public Safety / Health / Judicial: Mike Koppien, Chair

Mr. Koppien spoke on behalf of the abandoned/dangerous buildings, making movements forward. UTV Ordinance has been tabled until next month. Question on why this ordinance is being tabled, several things, one is to let the families grieve over the loss of the young adult and the other is the moving parts of this ordinance. Townships are having issues with this ordinance and the liability issues. Only 8 of 22 townships are fully on board at this time.

J. Transportation / Solid Waste: Doug Farster, Chair

Mr. Koppien stated that the minutes are in on-board. Dave Anderson's presented the motor fuel tax fund appropriation resolution for the county's engineer's salary, accordance with his appointment agreement. Mr. Anderson receives 96.55 of the state recommended salary. This complies with the state that allows the county to transfer one half of the county's engineer salary from the federal funds to the department's motor fuel tax fund.

K. Tri-County Opportunities Council: Marvin Williams, Liaison

Mr. Williams stated that they met on May 24th and the minutes are in on-board.

L. Tourism: Bill Palen, Liaison

Mr. Palen stated that they met on June 8th and they received a report from the digital advertising department stating that our ad was seen approximately 23,624 times during the month of May. Several packets are located on the county board desks and the hotel/motel tax for the month of May was not available.

M. United Counties Council of Illinois (UCCI): Doug Farster, Liaison
Mr. Farster talked about the annual conference on July 25-26 at Eagle Ridge Resort in Galena. They held no meetings in the month of May or June.

X. Old Business:

A. FY22 Budget Adjustment for Approved Raises (tabled in April)

Motion to remove the FY22 Budget Adjustment for approved raises **off the table**. **Moved** by Mr. Schielein. **Second** by Mr. Wilson. **Motion** carried unanimously by voice vote to move off the table. **Motion** to approve **Resolution #06-22-001** FY22 Budget Adjustment for approved raises. **Moved** by Mr. Schielein. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

B. Purchasing Policy Ordinance (held over from March)

County Administrator Ryerson stated that this Ordinance needs **to be tabled** so we can have a bit more time to analyze this Purchasing Policy Ordinance. **Motion** by Mr. Nicholson. **Second** by Mr. Koppien to table this Ordinance. **Motion** carried unanimously by voice vote.

C. Animal Control Ordinance (hold over until July)

Motion to hold over this revised Ordinance over for an additional month. **Moved** by Ms. Shippert. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

XI. New Business:

A. ARPA Committee Funding Recommendations

1. Goodfellows Request

Motion to approve Goodfellas ARPA funding request in the amount of \$10,000. **Moved** by Mr. Kitson. **Second** by Ms. Shippert. **Motion** carried unanimously by voice vote.

2. Clipper Kiddies Preschool Request

Motion to approve Clipper Kiddies Preschool amended request of \$15,000 to \$10,000. **Moved** by Mr. Koppien. **Second** by Mr. Wilson. Mr. Schielein wanted the board to know that they may be coming back to re-apply under a different category for the additional \$5,000. **Motion** carried unanimously by voice vote.

B. Resolution: Salary of County Engineer

Motion to approve **Resolution #06-22-002** Salary of the County Engineer. **Moved** by Ms. Shippert. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

C. Best, Inc.-Annual Lease Agreement

Motion to approve the Best Inc. annual lease agreement. **Moved** by Mr. Wilson. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

D. Ordinance: Opt Out of Special Assessment for Affordable Rental Housing (hold over until July)

Chief County Assessor Jennifer Boyd spoke on behalf of this Ordinance explaining that the county needed to opt out of this special assessment for Affordable Rental Housing because it pertains to a population of over 3 million which is Cook County only. County can opt back in at anytime. **Motion to hold over** the Ordinance opting out of the special assessment for the affordable rental housing until the July meeting. **Moved** by Mr. Norberg. **Second** by Mr. Nicholson. **Motion** carried unanimously by voice vote.

E. Approval of ARPA Capital Funds

1. New Courts Building Elevator Project

Motion to approve up to \$300,000 for ARPA Capital Funds for the New Courts Building Elevator Project. **Moved** by Ms. Naylor. **Second** by Ms. Shippert. Mr. Wilson states that we cannot get a solid answer until we sign a contract and engineering can be done and apparently it is up to \$204,000-\$210,000 and not to exceed price of \$300,000. Something that needs to be put forward as fast as possible. **Motion** carried by unanimously by voice vote.

2. Former LEC Asbestos Abatement

Motion to approve the Former LEC Asbestos Abatement contract in the amount of \$29,940 to be paid out of the ARPA funds. **Moved** by Mr. Palen **Second** by Mr. Kitson. **Motion** carried by unanimously by voice vote.

F. Approval of WIPFLI Audit Proposal-FY 2022 and FY 2023

Motion to approve the WIPFLI Audit Proposal for 2022 for \$64,250 and 2023 for \$65,350. **Moved** by Mr. Bivins. **Second** by Ms. Naylor. **Motion** carried by voice vote with Mr. Humphrey voting against.

XII. Appointments:

A. Resolution: Appointment of Steven Howell Jr. to the Emergency Telephone System Board

Motion to approve **Resolution #06-22-003** appointment of Steven Howell Jr. to the Emergency Telephone System Board. **Moved** by Mr. Koppien. **Second** by Mr. Hudson. **Motion** carried unanimously by voice vote.

- B. Resolution: Appointment of Dr. Sharilee Patel to the Lee County Board of Health
Mr. Schielein is asking the board to receive a biography and the recommendations for these two appointments to the health department board. He would like to see these two appointments tabled. **Motion is to table** this appointment coming from the health department. **Moved** by Mr. Schielein. **Second** by Mr. Nicholson. **Motion** carried by voice vote with Ms. Shippert voting against.
- C. Resolution: Appointment of Emily Rose to the Lee County Board of Health
Motion is to table this appointment for the same reasons as listed in B. **Moved** by Mr. Schielein. **Second** by Mr. Nicholson. **Motion** carried by voice vote with Mr. Shippert voting against.

XIII. Executive Session:

None

XIV. Approval of County Officers Reports/Quarterly Treasurer' Report

Motion to approve the County Officers Reports, Treasurer's Quarterly Report. **Moved** by Kitson. **Second** by Mr. Farster. **Motion** carried unanimously by voice vote.

XV. Approval of Monthly Revenue Report, Claims Paid, Claims Paid in Vacation, and Payroll Paid (Roll Call Vote)

Motion to approve Monthly Revenue Report, Claims Paid, Claims Paid in Vacation and Payroll Paid. **Moved** by Mr. Kitson. **Second** by Mr. Norberg.

A roll call vote is called

Yes: Hudson, Humphrey, Kitson, Koppien, Naylor, Nicholson, Norberg, Palen, Schielein, Shippert, Williams, Wilson, Allen, Bally, Bivins, Book, Farster and Olson.

No: None

Absent: McClain, Mimini, Skrogstad, White, Zeman and Considine.

Motion carried by roll call vote.

XVI. Approval of Board Member Mileage and Per Diem

Motion to approve Board Member Mileage and Per Diem for the month of June paid out in the month of July. **Moved** by Mr. Williams. **Second** by Mr. Koppien. **Motion** carried unanimously by voice vote.

XVII. Motion to Adjourn:

Motion to adjourn. **Moved** by Wilson. **Second** by Mr. Kitson. **Motion** carried unanimously by voice vote.

Adjourned at 6:42 P.M.

Robert Olson Chairman Lee County Board

Attest: Nancy Petersen Ex-Officio Clerk of the Lee County Board